



## **Clinical Assistant**

CCCHC Hazen Clinic is seeking a full time Clinical Assistant. Responsibilities will include but are not limited to, accurately record patient history, chief complaints, vital signs, and health screening questionnaire; responsible for the overall flow of patient care, assist medical providers with patient care, scheduling examinations, and performing miscellaneous reception and office duties in connection with charting, referrals, appointments, and assuring that supply levels are adequate; assist provider with diagnostic testing in accordance with scope of practice; perform venipunctures, waived lab tests, inputs results into the EHR and prepares specimens to be sent to reference labs.

Position requirements: Current North Dakota Certified Nurse Assistant (CNA) licensure or Nurse Aide Registry.

To apply please send company application and letter of application to Coal Country Community Health Center, Attn. Human Resources, 1312 Hwy 49 N, Beulah, ND 58523.